



Form Building Donations

Giving Form Building Process

1. Build Designations
2. Build Collections
3. Build the Form and enable a collection
4. Steps
5. Categories
6. Fields
 - Existing Fields
 - New Fields
7. Roles (if needed)
8. Customize URL's – Appeal Codes, Custom Designations (if needed)
9. Custom Design
10. Admin Test
11. User Test
12. Launch

Map out Form before build: i.e. diagram, whiteboard, etc